



Mission Statement.

Perryfields Pre-School believes that every child is entitled to have support, respect and a healthy environment in which they can learn and develop. We recognise that each child is unique with individual needs and we endeavour to meet these needs.

We were awarded with an Ofsted rating of “Good” in November 2016

“My child’s keyworker has identified my daughter’s individual needs and I can tell that she has made the effort to get to know her personally. At the parents meeting the key worker puts great effort into ensuring that I understand exactly how my daughter is progressing and where her next steps need to be.”

Claire Pace (parent.)

12/06/2013

“After an initial tearful start, Olivia is now flourishing in pre-school life. I couldn’t be happier with the time she’s spent there. The staff are all amazing and arrange so many fun learning activities. Thanks to pre-school she is more than ready for her next adventure in Reception.”

Liz Robinson (parent.)

30/1/2018

“Perryfields Pre-School provide a personalised and nurturing environment for our daughter. Our daughter has made meaningful connections with the teachers and other children. Since our daughter has joined the nursery we have witnessed increased independence and confidence”

Laurie Cusworth-Yafai (parent)

05/11/2019

Perryfields Pre-School

Perryfields Pre-School is situated in two mobile classrooms in the grounds of Perryfields Primary School. Inside the Pre-School there are designated areas for messy play, creative play, book corner and a role play area, as well as numeracy and mark making tables. The Pre-School also has a computer that the children can use to access different programs to encourage learning and development.

The Pre-School has full use of an excellent outdoor facility that the school's reception children use. This includes bikes and scooters, giant sandpit, planting area and the much loved "mud kitchen".



Perryfields Pre-school is Ofsted registered to accommodate 32 children aged 3 and over and is open 8.45 – 3.15 term time only.

We regard the children's safety as paramount and therefore operate a password system for all children attending. You will receive a unique password when your child first starts. Should you send anyone unknown to us to collect your child, make sure they know the password as we will not release your child without it. Should this happen we will contact you for authorisation.

Pre-School staff are all qualified to a minimum of level 3 with the exception of 1 member of staff who is level 2. Staff. All staff are also trained in paediatric first aid. All accidents are recorded in our accident book, which you will be asked to sign on collection of your child.

Any students or volunteers undergo rigorous vetting procedures and do not work within pre-school until an enhanced DBS check has been completed.

We send out regular newsletters to keep all parents/carers up to date with all the latest news and developments. You can also find us on Twitter and Facebook

Search for @PerryfieldsS

We put lots of information about what we have done on Twitter.

A typical day at Perryfields Pre-school.

- 08.45 Pre-School Opens. Hang coats on pegs, put snacks in the basket and put bags in drawers.
- 08.55 Good Morning. All children are encouraged to sit on the mat while registration takes place. After registration the children decide what day of the week it is and what the weather is.
- 09.10 Phonics. The children are split into 2 groups. Each phonics group will be in a separate room for the phonics session.
- 09.30 Free Play, and an adult led activity. Different activities are set out each day in order to give children as greater experience as possible to apply the skills that they have learned and put them into practice.
- 10.20 Tidy Up Time. All children are encouraged to help tidy up.
- 10.30 Numeracy and Snack Time. The children are split into 2 groups for numeracy. When group 1 have numeracy, group 2 wash their hands and have snack. Groups are swapped after about 15 minutes. Snack time is used as a time where the children have the chance to develop their personal, social and emotional skills along with speaking and listening skills.
- 11.00 Outdoor Play. Children have the opportunity to play on bikes, scooters, the climbing frame or to play with balls and hoops. If the weather is bad we do music and movement inside to "Sticky Kids".
- 11.30 Story Time
- 11.45 Home time for children who are only with us for mornings.
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- 11.45 Afternoon children arrive, and registration takes place, followed by free play.
- 12.30 Lunch Time. Children wash their hands and sit down to a home produced, healthy, packed lunch. Lunch is a very social occasion with children and staff sitting down to eat together.
- 1.10 Numbers and songs.
- 1.15 Outside play, weather permitting.
- 2.00 Free Play with an adult led activity. We find after a structured morning children enjoy having less structure giving them more time to experience the different resources Pre-School has.
- 2.45 Tidy Up. All children are encouraged to tidy up.
- 2.50 Story Time.
- 3.15 Home Time.

Key Worker and Partnership with Parents.

At Perryfields Pre-School we operate a “Key Worker” system where children are assigned to a member of staff. During their settling in period should they develop a stronger bond with another member of staff, we will look to change their key person as we would rather the bond be of natural choosing. The key person is primarily responsible for building a relationship with you as a parent/carer, gathering information about your child and their home life through the course of the settling in time. From then on they will support your child’s growth and development through close observation, careful planning and through regular completion of your child’s learning journey. Your child’s learning journey will contain examples of your child’s work, along with photos and observations. You will have the chance to discuss your child’s learning each term at a 1 to 1 meeting with your child’s key worker.

Please remember we operate an open door policy, so if you would like to speak to your child’s Key Worker or the Manager please call in. If this is not convenient a specific time can be arranged.

All staff at Perryfields Pre-School like to establish close links with parents in order to exchange information and fully involve parents/carers in the plan of their child’s emotional, social and educational development. Perryfields Pre-School believe there are significant lasting benefits to the children when parents, staff and children all work together. One way we in which hope to do this is by using Tapestry. Tapestry is an online Learning Journal that we use to collect evidence and track the achievements of the children, both at home and in pre-school. Each child gets their own account ensuring that only their parents/carers can access their information. You will be given more information regarding Tapestry and how we use it when your child registers with pre-school.

We also invite parents to join us in Pre-School to take part in activities with their children. As these have been so popular we run parent activities over 3 sessions.

Activities and Resources.

During each session at Pre-School, children are offered the opportunity to participate in a variety of learning experiences. These experiences are devised following careful observations of your children whilst taking into consideration individual likes and particular interests of the moment. All experiences provided follow our philosophy of a “hands on” approach which ensures children learn through play and exploration, as children learn at their highest level during self-initiated play. A variety of activities are provided during each session with children choosing which ones they wish to access. The focus of all experiences is on the importance of the process involved for

the children rather than the end product, so please do not be disappointed if your child does not bring home a piece of artwork every day.



Early Years Foundation Stage. (EYFS)

All children from birth to 5 years of age follow a curriculum called Early Years Foundation Stage. This covers pre-school aged children and continues until the end of the reception year.

The EYFS looks at key areas of learning and planned activities are provided to monitor and record individual achievements.

This is a very important stage as it helps your child get ready for school as well as preparing them for their future learning and successes. From when your child is born up until the age of 5, their early years' experience should be happy, active, exciting, fun and secure; and support their development, care and learning needs.

Perryfields Pre-School delivers the EYFS and therefore must follow the legal document called the Early Years Foundation Stage Framework.

The three Prime areas of learning are;

*Personal, Social and Emotional
Development*

Communication and Language

Physical

The four Specific areas of learning are;

Literacy

Mathematics

Understanding the World

Expressive art and design.

Staff are fully aware of the importance of making learning fun and we endeavour to incorporate the children's learning in a relaxed atmosphere, through stimulating and purposeful activities.

Each child's progress is individually assessed through observations. Staff can then identify the areas that the child needs to progress in. Each child will then work towards their next steps at Pre-School and at home, based around the seven areas of learning.

When leaving for school a transfer record is completed to share information, on each child's learning and achievements within the "foundation stage".

What is the EYFS Framework and why do we have one?

The EYFS Framework exists to support all professionals working in the Early Years to help your child and was developed with a number of early year's experts and parents.

In 2017 the framework was revised to make it clearer and easier to use, with more focus on the things that matter most. This new framework also has a greater emphasis on your role in helping your child develop.

Staff are fully supported by Sandwell Early Years Development Workers and Perryfields Primary School's Early Years Leader, Mrs Rudge.

Pre-School outings.

Pre-School will arrange outings or trips for the children and their parents. Where it is not possible for a parent/carer to attend it may be possible for Pre-School staff to take responsibility for that child. All parents will have to sign a consent form prior to each trip.

Fees.

Every child is eligible to claim Nursery Education Funding from the term immediately after they turn 3 years old, and we will register your child on Pre-School registration. The grant provides a maximum of 15 hours per week. If you would like your child to start Perryfields on, or after their 3rd birthday, but before they are eligible for the funding then they may, but fees would be charged and would need to be paid in advance. Working parents may be entitled to claim 30 hours of childcare. For more information about eligibility please speak to the Pre-School Manager.

Uniform.

Girls:-

- Grey skirt/pinafore dress. Trousers/joggers. (Red gingham dress for summer)
- Red polo shirt.
- Red cardigan/jumper or sweatshirt.
- Black school shoes, no laces please.

Boys:-

- Grey trousers/joggers or shorts.
- Red polo shirt.
- Red jumper or sweatshirt.
- Black school shoes, no laces please

All children will need a school book bag and a pair of black pumps.

In the winter we still access the outdoor play area so a pair of wellies would also be required.

Sweat shirts and book bags with the Pre-School logo on are available to buy from Pre-School at a cost of £10.00 per sweatshirt and £5 per book bag.

Please make sure your entire child's uniform is clearly named (including footwear), as trying to identify whose red jumper belongs to who when there are 32 children, all with red jumpers, in the class can be a little difficult.



Snack time.

As a setting we promote healthy eating and ask that parents/carers send one small healthy snack each day for their child to eat. Should your child have a food

intolerance or any allergies please let us know as soon as possible. We will record this information and take it into account when the children are having snack time.

Each child is entitled to free milk, but if your child does not drink milk then water is available. Water is also available at any time during the session.



Lunch Time.

At lunch time each child will eat their healthy packed lunch provided by their parent/carer. We do not allow sweets, chocolate of any kind, or fried crisps, baked crisps are fine. Whole grapes and cherry tomatoes can be a choking hazard so we ask that they are cut in half at home.

Absence.

We ask that you inform us as soon as possible for any absences, whether it is due to illness or holiday. Children who have suffered a bout of sickness or diarrhoea should have been free of symptoms for 48 hours before returning to Pre-School.

Star of the week and Consistently Good Behaviour Award

Each week we nominate a different child for star of the week. This could be because of something special that they have done or because they need their confidence boosting. We will also award a different child with the consistently good behaviour award as we like to celebrate good behaviour therefore promoting self-esteem.

Story Sacks and Bed Time Bears.

Each week every child will have the chance to take home one of our exciting story sacks to share with their family. These story sacks will be changed on a weekly basis.

Should you wish to sign up for the story sacks we would ask for a one off fee of £4.50 to cover any loss or damage to items which we may have to replace.

Each week a child is chosen to take home bed time bear for the weekend. He comes with a story for you, your child and the bear to share. Children are chosen for a variety of reasons, including helping them to settle in or as a reward for good behaviour.

Policies and Procedures.

We encourage all our parents to read our policies and procedures, as they have been implemented to ensure the safe and secure running of the Pre-School for our children, staff and parents/carers. Our policies can be found in a labelled folder on the filing cabinet. This is continuously available for parents/carers to view. We ensure parents/carers are made aware of any changes and updates to our policies and procedures.

Complaints and Feedback.

Perryfields Pre-School has a complaints procedure, which is available in the above mentioned policies and procedures folder.

We also welcome feedback, good and not so good from our children and their parents/carers about their experience with Perryfields Pre-School. Remember if we do not know that you are unhappy with something we cannot do anything to improve it.

We aim to make Perryfields Pre-School an enjoyable experience for children and their parents/carers.

