

## **Remote Learning and Education Policy**

**This is a live document  
and subject to review and change at any time.**

This policy is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts or bubbles to remain at home.

There is also information for pupils who are self-isolating in the final section.

### **Implementing Remote learning during the first day or two of pupils being sent home**

At the start of a lockdown or any period of long term isolation, the first days of being educated remotely might look different while we take all necessary actions to implement a longer period of remote teaching.

In the event of another period of remote learning, Perryfields Primary School will provide all parents with age-appropriate textbooks for pupils to complete independently. It is expected that these textbooks are completed during periods where remote learning is being implemented.

This is further supplemented through the Class Blogs on the Perryfields Primary School website (<https://www.perryfields-pri.sandwell.sch.uk>), where parents and carers will be provided with daily updates and further work for pupils to complete. Once implemented, live lessons will be delivered through Microsoft Teams and work will be uploaded to the Class Blogs as an editable document for children to access.

### **The remote curriculum at home**

The intent is for a full curriculum to be taught to pupils at home. Pupils will be offered the same curriculum remotely as the children in school.

Each day, remote teaching and study activities will be planned to provide:

**Key Stage 1: 3 hours of learning**, which will include live lessons for maths, English and phonics and other independent curriculum work activities, which will be uploaded to the school website for pupils to access.

**Key Stage 2: 4 hours of learning**, which will include live lessons for maths and English, and the independent completion of planned curriculum work that will be uploaded to the school website for pupils to access.

### **Accessing online remote education**

Remote learning will be delivered as live lessons through Microsoft Teams. Pupil work will then be uploaded to the school website, on their Class Blog.

## **Pupils who do not have digital or online access at home**

We recognise that some pupils may not have suitable online access at home. Perryfields Primary School has created a limited resource of school laptops and devices that can be issued as needed so that pupils can access remote education. If school's resources become depleted and parents or carers are unable to provide digital or online access at home, it can be arranged for pupils to have paper-based resources instead.

To make a request, parents should contact the school office on 0121 422 2848 or email [office.admin@perryfields-pri.sandwell.sch.uk](mailto:office.admin@perryfields-pri.sandwell.sch.uk).

## **Online safety**

Please see the Online Safety Policy.

## **How teachers will teach pupils remotely**

Perryfields Primary School is continually developing its online skills and resources. Currently, it is using a combination of the following approaches to teach remotely:

- Live lessons will be taught across the school for all year groups. There will be two live lessons a day for Maths and English and the log in times will be posted on the school's website.
- Live lessons will also be recorded so that any pupil unable to attend live lessons can watch them afterwards.
- All pupils have access to Microsoft 365 through their school email address
- When completed, pupils can send their work back to school for assessment and feedback.
- All work will be uploaded to the school website for pupils to complete as an editable document. This will enable pupils to edit and send back to their teacher so that they can assess and provide feedback.
- Pupils have been given a range of age appropriate textbooks which can be completed alongside live lessons.
- The website contains links to an increasing number of educational websites that pupils can access to develop extra learning opportunities.

## **Expectations for Pupil Engagement**

During any time of closure where pupils are given online learning, Perryfields Primary School hopes that parents and carers will continue to work in partnership with school and encourage its pupils to access and be motivated to learn while at home.

School will provide the resources, as set out above, and the following expectations are then made from pupils, parents and carers:

- Pupils will attend all live lessons (where possible).

- Pupils will arrive on time for the lesson and be dressed appropriately, ideally in uniform so that there is a clear expectation that this is school time.
- Pupils will be asked questions during live lessons, which they will need to respond to when prompted.
- Pupils will be expected to adhere to the school's Behaviour Policy, and the ClassCharts rewards and sanctions system will remain in use to identify positive and negative behaviour while online. Parents will continue to receive notifications through ClassCharts that behaviour and engagement expectations have been met or not.
- Parents should assist a child in their remote learning when needed. This may include helping their child log in to the live lesson as well as accessing work issued to children
- Parents should continue to ensure that pupils are safely using the internet and are only accessing age-appropriate resources and programs.

### **Ensuring pupils are engaging with their work, and informing parents if there are concerns**

Teachers will check whether completed work is received on a daily basis.

If a pupil has not attended a live lesson or sent in any completed work for more than two days, a phone call home will be made to ensure they are able to access live lessons and their remote learning.

ClassCharts will also alert parents to the quality of engagement of work or any behaviour concerns.

### **Assessing work**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Work will be emailed in to teachers to assess. If feedback is needed, teachers will email back with comments. Teachers will also use class charts and children will receive positive points for their completing their work.
- Pupils will receive detailed feedback at least once a week to give children a chance to improve their work. Teachers will also give feedback if they believe it is necessary (e.g. if a child has made a mistake several times or if a child has produced an excellent piece of work).
- ClassCharts will be used to issue rewards for assessed work and progress in attainment.

### **Assessing progress**

It is essential that school continues to monitor academic progress, as it would during usual school routines. It may be necessary, therefore, for assessments to be

conducted at home in exam conditions. If this should be a requirement, school will issue additional guidance at the time.

### **Additional support for pupils with particular needs**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Pupils with SEND who can access online learning will receive additional support through differentiation, adult support while online, and invitations for extra support time, such as pre-tutoring and/or post-tutoring
- Pupils with SEND who cannot access online learning will receive paper-based resources with additional equipment. A member of staff will phone each week to check that learning has progressed or whether additional resources are required. An arrangement will be made for completed work to be returned for assessment at given intervals, ensuring safety procedures, such as quarantining items returned to school, are adhered to.

### **Remote education for self-isolating pupils or pupils with a medical condition**

Where individual pupils need to self-isolate or have a medical condition the education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

In the instance of self-isolation or pupils with a medical condition will access all work and teaching resources for the school website. It can be arranged for paper copies to be available for those who wish to use them.